



2025 Junior Counselor Application Instructions and Timeline

Camp Reed Junior Counselor (JC) volunteers receive training and volunteer for 1-2 weeks of their summer at Camp Reed. JC responsibilities include getting to know and serve campers as a positive role model, assisting in a variety of camp activities, maintaining camp facilities, and working directly with Camp Reed staff in a leadership role. Application details and other requirements are outlined below.

All questions, inquiries, and communication regarding the JC program and/or the application process should be done by the Junior Counselors themselves. We view our Junior Counselors as volunteer-staff who carry out the mission of Camp Reed.

Do you want to be a JC? Here's what to do and important dates to note:

APPLICATION & REFERENCES

1. **Where to Apply:** Visit: ymcainw.org > Programs > Camp Reed > Junior Counselors.

2. **Volunteer Application Packet:** Download the 2025 Camp Reed JC Application. Print and fill out the form completely. Mail, email, or drop off at the Camp Reed office:

YMCA CAMP REED
1126 N Monroe
Spokane, WA 99201

or

campreed@ymcainw.org

3. **References:** Camp Reed performs online reference checks via Harver as part of the volunteer selection process. We ask that applicants take this opportunity to show us what sets them apart from others. Here's how the process will work:

- Once Camp Reed has received your application, you will receive an email – within 5 business days – from “Abby Woodward via Harver” inviting you to register with Harver online.
- Once registered, the system will prompt you to invite professional references to participate in their reference check. ****Note:** The system will prompt you to invite five references, and we do encourage you to invite at least five people to complete the survey on your behalf, but only a minimum of three responses are required for your reference check to be considered complete.
- The system will send your references a survey to complete on your behalf, and **references will have one week** to respond. It is your responsibility as the applicant to make sure your references respond within this time frame.

The Mission of Camp Reed is to enhance personal growth, Christian values and a sense of community in a safe wilderness setting. Through active participation in unique challenges and new relationships, Camp Reed transforms ideals into lasting behaviors.

IMPORTANT DATES & OTHER INFORMATION

PRIORITY SCHEDULING APPLICATION DEADLINE: February 28, 2025. Applications submitted to the Camp Reed office before this deadline will receive priority scheduling of the week(s) requested. Additional priority is given to those entering 12th grade in the fall of 2025.

VOLUNTEER WEEK ANNOUNCEMENT: Late March/Early April. Applicants whose applications were received by the priority deadline can expect to receive their assigned weeks at this time. Later applicants will receive their assignments on a rolling basis.

PRE-CAMP TRAINING: May. Applicants should RSVP to one of two options for required pre-camp training. This training includes Mission Emphasis, JC Roles, Child Development, Cabin Management, Work Area Training, Child Abuse Prevention Training, and a program overview.

- **OPTION 1, JC WEEKEND:** Friday, May 9 – Sunday, May 11, 2025. Retreat at Camp Reed that includes JC training plus team building on the Camp Reed Challenge Course. This option is STRONGLY recommended for all Junior Counselors, so please plan accordingly. **Sign up by checking the appropriate box on the Application Packet Cover.**
- **OPTION 2, In House Training Day:** Wednesday, May 28th 5-6PM. For those unable to attend JC Weekend, a condensed version of the training covered at JC Weekend will be held at the YMCA Corporate Office. Those who cannot attend JC Weekend are *required* to attend this training – we will cover all trainings listed above. **Sign up by checking the appropriate box on the Application Packet Cover.**

FINAL APPLICATION DEADLINE: May 28, 2025. Applications beyond this deadline **will not** be accepted.

FOOD HANDLER'S PERMIT: June 13, 2025. Obtain your food handler permit from the [Spokane Regional Health District](#). If you live outside of Spokane County, you ***must*** still obtain a Washington State Food Handler's Permit. Your week will be canceled if you do not have a permit on file before camp starts. Permits should be emailed to the Camp Reed office.

STORE MONEY & HEALTH HISTORY FORMS: Store money can be added once volunteer weeks have been assigned. Health history forms must be completed for all JCs prior to coming to Camp Reed. More information will be available when assigned weeks have been announced.

We look forward to seeing you at camp this summer and we appreciate all your service. If you have any questions about the application process or assignment of weeks, please contact Abby "Calico" Woodward at awoodward@ymcainw.org or 509-720-5633.

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