



2025 Camp Reed Staff Application Instructions

YMCA Camp Reed is now accepting applications for 2025 SUMMER STAFF! Positions at Camp Reed are full time, seven days a week from approximately **June 15 – Aug 16**. Pre-season training is required, and post season program work may be available for summer staff remaining in Spokane.

****Applicants must be 18 years old by June 15, 2025, to be eligible for employment in Summer of 2025.**

SUMMER SEASONAL POSITIONS AVAILABLE:

- **Counselor/Dishwasher**

OTHER POSITIONS AVAILABLE FOR RETURNING STAFF MEMBERS:

Please indicate your interest on application and/or cover letter.

- **Kitchen Staff** – Head Cook, Assistant Cook & Prep-Cook(s)
- **Administrative Leadership** – Infirmary Lead, Program Assistant(s), Ranger, Waterfront Lead
- **Counselor in Training Leader** assignment (four sessions available)

COMPLETED APPLICATION PACKETS INCLUDE THE FOLLOWING:

- 1) **YMCA EMPLOYMENT APPLICATION** - [CLICK HERE](#)
 - The YMCA Employment Application must be submitted through ADP. Cover letter & resume will be submitted through ADP as well.
- 2) **RESUME** – submitted in ADP
- 3) **COVER LETTER** – submitted in ADP
 - Address the topics below in your cover letter:
 - **Returning Staff Only:** Please list all summer positions you are interested in.
 - **REQUIRED:** Please touch on your qualifications, your interest in the position & why you want to work for YMCA Camp Reed.
 - Choose one of the three prompts below to also address in your cover letter:
 - **OPTION 1:** What does Camp Reed’s Mission mean to you? Please provide an example of when you applied the mission at or outside of Camp.
 - **OPTION 2:** The YMCA of the Inland Northwest’s commitment to diversity, equity, and inclusion is outlined [here](#). After reviewing the page, reflect on and share a time when you worked with someone of a different background from your own. How did the experience impact you? If hired, how would you apply what you learned from this experience at Camp?
 - **OPTION 3:** Reflect on and share a time that you were in a stressful or difficult situation. How were you able to overcome the stress you were facing? If hired, how would you apply what you learned from this experience at Camp?
- 4) **HARVER REFERENCE CHECK** – NEW & RETURNING APPLICANTS
 - **ALL** Camp Reed Staff applicants must include three references using Harver/Checkster. After submitting an application in ADP, you will receive an email from Harver with more information regarding the reference check. ****If you do not receive this email, please reach out to Calico.**

INTERVIEWS – Interviews will be scheduled as applications are received and will be held in December & January either in person at the YMCA Corporate Office OR via Zoom. **All hiring decisions will be made by mid-February.**

APPLICATION DEADLINE: Friday, January 3, 2025. Late applications will not be accepted.

For all questions regarding open positions, eligibility, reference check, interview, etc., please contact Abby “Calico” Woodward— p: 509-720-5633 e: awoodward@ymcainw.org

The Mission of Camp Reed is to enhance personal growth, Christian values and a sense of community in a safe wilderness setting. Through active participation in unique challenges and new relationships, Camp Reed transforms ideals into lasting behaviors.